



The Villages Community Chapel
Annual Report
2017

**THE VILLAGES COMMUNITY CHAPEL
ANNUAL REPORT
2017**

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Pastor's Report

2017

The year was very encouraging with the influx of new people and new members joining the Chapel. The Villages Community Chapel was consistently represented at the New Residents Orientation at the Club House every two months. As a result, we gained new members and created an interest in our chapel. Our Stephen Ministry Team had a strong presence at each New Residents Orientation also. We continued to experience some loss of membership through relocation and transition into Heaven, while our growth of new members continues to be moving in the right direction.

The Spotlight Magazine article featuring Gloria and myself gave tremendous exposure about the chapel. We give many thanks to President Mike Farlarski for his foresight in the need of exposing who we are as shepherds for the chapel and community. I'm continually seeking God's wisdom and direction for ways to reach more people in the Villages Community for Christ.

I met people on a regular basis who comment about the Chapel's Weekly Editorials in the Villager Community Paper. People are now able to put a face to the writer and they approach me to say, "Thank you for your articles and I look forward to reading it each week." My driving passion is to lead some readers in the community to discover God's love and salvation for all. God has been faithful in giving me life lessons to share with the community.

We continue to look to God for ways to encourage others and bring more visibility to VCC by speaking to strangers, making visitations, being visible in the Club House gatherings, picnics, performances, concerts and other Village activities. This year, I was called upon by the Veterans Club to participate once again at the Veterans Day Celebration. I was approached to have a role in the Veterans Club as their chaplain and I accepted the opportunity to minister to our veterans.

Our leadership team (Lay Board) continues praying and serving enthusiastically to assist in sustaining and growing the church. The President, Mike Falarski, has been the champion of many upgrades to our Villages Community Chapel Ministries from office upgrades to church brochures and VC Church Directory. Our office manager, Lucinda, has been the oil in keeping the machinery of the church running efficiently.

This past year has been exciting to see what the Lord continues to do for all of us as we pray and work together to reach the lost and encourage one another. It is very refreshing to see how God continues to bless our cooperative efforts in local outreach and missions abroad. This past years' sponsored events were well attended by the community.

I'm convinced that prayer and weekly small groups are the bridge that builds strong fellowship and growth. My Wednesday small group gathering continues to grow strong in their faith and fellowship along with other VCC study groups.

My goals for 2018 are: 1. Encourage more of the membership to join or create small group ministries. 2. Be more visible in team ministry to offer my prayers and encouragement. 3. Look for more ways to increase membership and sustain member participation. 4. Work in concert with Lay Board to give people a reason to serve with excellence. 5. Continue visitations, along with Pastor Peter and the visitation team, to encourage and assist in the spiritual life of members and potential members. 6. Continue to focus on sermon preparation and delivery to give people a reason to hunger for the Lord's presence in their lives. 7. Encourage fellowship with local church leaders and congregants in the surrounding area to partner in outreach ministry. 8. Spend time praying with worship leaders to assist the congregation in experiencing Gods' presence in worship.

Pastor Bill Hayden.
Senior Pastor.

2017 Chapel Organization

Board Officers	
Title	Name
President	Mike Falarski
Vice President	Bill Travis
Secretary	N. Jeanette Campa
Treasurer	Stan Funkhouser

Board Members	
2016-17	* 2017-18
Mike Falarski	Bill Travis
Connie Jamrock	Carolyn Hill
Stan Funkhouser	Dean Pearson
Barbara Knight	Janet Stevenson
	N. Jeanette Campa
	Norma Gwinn

Committee	
Committee	Chairperson
Pastoral	N. Jeanette Campa
Worship	Norma Gwinn
Finance	Dean Pearson
Music	Gary Hill
	Carolyn Hill
Missions	Dean Pearson
Membership	Janet Stevenson
Chapel Development	Mike Falarski
Bible Study/Sm Grp	Vacant

Functions	
Function	Leader
Ushers/Greeters	Noma Gwinn
Culinary Events	Emil Pissari
Prayer	Betty W./Judi F
Altar	Mary Flesher
Flowers	Barbara Knight
post service flowers	Connie Jamrock
Communion	Connie Jamrock
	Marilyn McGrail
Visitation	Peter Unruh
	Marilyn McGrail
Refreshments	Hornng Liang
Photographer	Teres Ryan
Communion servers	Ken Utne
Head Ushers	Ken Utne
Worship Leaders	Joyce Bundesen
Web Page	Nick Yannaccone
Payckex	Gary Hill
Financial Secretary	Dean Pearson

Music Committee Report

2017

The Music Committee meets the first Thursday of each month at 9 am in the Patio Room and you are invited to attend. The Committee consists of: the Music Director, a Lay Board member, and a minimum of 3 members from the Congregation at large. The Committee is responsible for all music within the Villages Chapel, including but not limited to, Worship Services, special events and activities.

For 2017, the Committee consisted of Chairman Gary Hill, Board Representative Carolyn Hill, Carol Strong, Ken Utne, Ginger Smith and Music director Susan Ahlgrimm. The committee was mentored by Pastors Hayden and Unruh, and by Board President Mike Falarski. This group has agreed to carry over as the committee for 2018, subject to Lay Board approval.

The music programs supported by the Committee are each Sunday Worship service, two Sunday evening "Hymn Sings" (at Easter and Thanksgiving), Maundy Thursday, a Christmas Cantata, the program for the Chapel Christmas dinner and an Entertainment/Dessert Night featuring talented Villager singers and instrumentalists. The Committee also selects the hymns we sing each Sunday. We will support these same programs again in 2018 and are evaluating other musical venues that will enhance our Chapel's community outreach capabilities. Again this year, flyers announcing our Easter week program and Christmas Cantata were distributed to all Villagers, greatly enhancing the attendance at these services.

Your Chapel is fortunate to have many talented volunteers who provide the beautiful music we enjoy each Sunday. We have the Chapel choir directed by Susan Ahlgrimm and now accompanied by Catherine Ellacer, very talented professional musicians; the wind ensemble, coordinated by Kathi Levin, a Bell Choir, directed by Earl Levin, a Men's Quartet and Trumpet Trio, both directed by Pastor Unruh and many individual soloists and instrumentalists, including Ron Speer, Phil Strong, Eldred Kunkel, Brad Kunkel, Ginger Smith, Madelaine Yannaccone, Earl Levin, Paulette Dudley, Walt Hlavacek, Judi Falarski, Gary Hill and Susan Ahlgrimm

We must mention some exceptional ladies without whom the music program would be severely hampered. These are our volunteer accompanists, Tammy Welsh, Nancy Miller, Nadine Tubbs and Karen Carlsen. Karen doubles on the piano while Catherine plays the organ for the hymns we sing during the service. Nadine is the accompanist for the music outreach program at the Sunrise Independent and Assisted Living Facility. Nancy is available to sub for all the music venues. Tammy substitutes for Catherine as the Worship service accompanist. Our organist and accompanist for several years, Myrna Emata, moved on to play at another church closer to her work location. We are indebted and grateful for her excellent support of the Chapel.

We anticipate another year of excellent music for the Chapel and hope that many of you will be inclined to lend your talents to the program. We welcome your suggestions for possible improvements to our music program, knowing that everything we do is for the glory and praise of our Lord Jesus Christ.

Gary Hill.
Music Chair.

Mission Committee Report

2017

The Mission Committee reviewed a total of 11 missions to support this year. The focus was to find missions that reached out to others for Christ and could gain the most from financial aid in which eight missions were chosen. They are as follows:

Hubbards - Sierra Leone @ 15%, Kenya Evangelical Mission @ 15%, City Team @ 15%, Erik Unruh through the Assembly of God Missions @ 15%, Gideons @ 10%, Medical Institution Chaplain @ 10%, SJ Police Chaplain @ 10%, Kids Club @ 10%.

Each mission was spotlighted for one month. An insert of information was placed in the bulletin for that month. Speakers from six of these missions spoke to the congregation explaining how God has blessed them throughout the year and thanking the Chapel for prayers and financial aid.

God blessed the Chapel greatly this past year by meeting expenses and providing an extra \$15,000 for missions. This brought the total mission giving well over the 25% of the regular giving in past years.

Also, the Easter gift was given to the Kenya Mission, totaling over \$14,000.00 towards the purchase of a van. The combined amount is over 6 times greater than usually given for Easter. The Thanksgiving gift of \$1,240.00 was given to the Hubbards in Sierra Leone to help with the flood damage received earlier in the year. The Christmas gift of over \$2500.00 was sent to the Northern California fire damage, given through the Salvation Army.

Special outreaches included two Food Drives given to God's Pantry in the amount of 10 large boxes of food and 67 Christmas Child boxes were sent as a ministry to reach children around the world for Christ.

Individuals sent over \$2,000.00 directly to the Hubbards in Sierra Leone for flood damage. In addition, funds were also sent to Harvey Relief through the Samaritan's Purse.

Many thanks to the Mission Committee Members, Joyce Bundesen, Bob Busch, Linda denDulk, Teres Ryan, Denise Travis, and Dean Pearson.

Thank you for your support of our missions this past year and I know that God will bless each and everyone of you for your giving and prayer. Praise God!

Dean Pearson.
Mission Chair.

Visitation Committee & Pastor Emeritus Report 2017

Since I was chairman of the *Visitation Committee* this year while serving as *Pastor Emeritus*, it was recommended that I combine my reports.

The membership of this year's *Visitation Committee* consisted of: Chris Bell, Linda denDulk, Connie Jamrock, Judy Heiker, John and Carol Hanagebrauch, Gwen Nakagama, Bob and Beverly Johnson, Ginny Johnson and Ron and Melody Speer.

The format for these visits is based on special needs - rather than regular church member visitation. The committee has ministered in and out of *The Villages*. They have visited the sick and lonely in hospitals and homes. They have served in *Hospitals*, *Senior Centers* as well as *Rehab Centers*.

The visitation program coordinates with *Stephen Ministries*, *The Prayer Team*, Flower distribution, and *The Shepherd's Basket*.

Pastor Emeritus: Although my position is not salaried, I have a job description and access to the Chapel Office. I have made monthly reports to the Lay Board. After spending 14 years in *the Villages*, many bridges have been built within and outside the *Chapel* family.

During the past year I have spent 15 to 20 hours a week in *Chapel* related work including:

- over 2000 contacts via phone calls and in person,
- conducted 12 funerals and 1 wedding,
- preached 3 sermons at the *Chapel* and 17 sermons in area churches.

It has been a very gratifying year. Thank you for the love Arlyn and I have sensed. We share the same love for you.

Pastor Peter Unruh.
Pastor Emeritus & Visitation Chair.

Stephen Ministry Report 2017

Our Stephen Ministers have had a year of dedicated, loving service to our Chapel members. The Stephen ministers have made visits every week to offer support to our Chapel family both within and outside the Villages. These visits were most often in person, but occasionally via telephone depending on the preferences of care receiver.

We now have 10 women ministers who are visiting members of our Chapel family. At this time there are no men serving as Stephen Ministers. Over the years, very few men have asked for our service and, as a result, the men who trained as ministers left this ministry once their commitment was fulfilled.

One part of this year's activities included a day retreat entitled "Continuing your Spiritual Journey". The retreat was open to all and we were pleased to have chapel members join us for this special day.

We were also part of the presentation at the New Resident Orientations for the Villages every two months.

Pastor Bill and Pastor Peter are an integral part of our serving the chapel community. They read our reports and make suggestions for contacts at our regular monthly meetings.

As this new year progresses, we ask that the Chapel membership continue to remind friends and neighbors that this caring service is available for support during difficult times. We are ready to extend the hand of friendship and caring for all as we have been called to love and care for one another.

Reine Fedor.
Stephen Minister Leader.

Development Committee Report

2017

The Chapel Board, at the direction of the Board President, explored the possibility of creating a new committee of the Board with the overall goal of addressing the sustainability of the Chapel into the future. This committee, now named the Development Committee, would be tasked with developing methods to increase the Chapel's visibility in the Villages and the surrounding communities. A proposal consistent with the Villages Chapel By-laws for the creation of the the committee was written and presented to the Board, and a resolution creating the committee was passed.

The Development Committee initially included the Pastor, Bill Hayden, the Board President, Mike Falarski, the Board Vice President, Bill Travis, and Phil Strong. A number of meetings were held during the year.

The Committee, including the Pastor, began by discussing and creating for the Lay Board's consideration both long term goals for the Chapel and goals for 2017.

Long term goals were as follows:

- Encourage Chapel members to be more involved in prayer and led by the Holy Spirit in our desire to reach the community for Christ.
- Create new ways for members to become more Christ-like.
- Improve the long term viability and stability of the Chapel as a place of Christian Worship.
- Support and Expand the Mission program.

The 2017 goals were:

- Grow the Chapel membership.
- Increase Chapel congregation involvement in missions apart from financial giving.
- Increase and enhance discipleship by increasing the number of small groups and enhancing weekly group discussions by tying them to the current Sunday message.

As a result, the following ideas were initiated by the Development Committee, discussed with the Board, and implemented:

The Board contracted with a graphic design company, Copacabana Design USA, to create an informational brochure about the Chapel including the Chapel's mission statement and other information describing who we are and what we believe. This brochure was distributed throughout the year at various Chapel and Villages functions, including the Villages 4th of July festivities and the Fall Festival.

A marketing plan was created to provide strategies and guidance in promoting Chapel events throughout the year. Such strategies included:

- Creation of a Chapel Resource Guide
- Email blasts to Chapel members regarding specific events
- Fastlane email blasts to Village residents regarding selected events
- Distributing flyers in the Villages community promoting specific Chapel events
- Ads on Channel 26

Office & Volunteers Report

2017

The Chapel Office underwent some major redecoration during 2016/2017 and in early 2017 this was finally completed with the installation of the window blinds.

At the same time, the office PC was upgraded along with the large photocopier which allows us to print and provide our weekly bulletins as well as many other inserts, leaflets and flyers that we create and circulate throughout the year to both our congregation and the entire Villages community. We also purchased a new laptop for the use of our Pastor.

The office now has 'Mail Chimp' a software program which enables and allows mass emails to be sent simultaneously, so emails can now be sent to all our members who are online informing them of various Chapel events and notifications. Many thanks to Nick Yannaccone who showed me how to use this program.

We continue to use ATT as our telephone and internet provider and we were able to negotiate a 'bundle package deal' which saves the chapel office approximately \$1,500 + per annum.

The office continues to be the hub for the Chapel, its Sunday Worship Service, many Bible studies and social events throughout the year and our devoted congregation of whom many visit during Monday -Wednesday between 9am – 3pm when we are open.

Every Wednesday afternoon the office is filled with the joy of our trusted and devoted volunteers who faithfully assist each week with the preparation of the bulletin along with many other weekly tasks. Their support not only allows us to provide our beautiful bulletins each Sunday, but also enables us to make sure we reach out to the rest of our members who are unable to physically attend our service.

For our members who cannot receive emails, the volunteers mail out all the prayer requests from our Prayer Team along with our printed bulletins and sermon notes from our Pastor. This encourages and provides a sense of belonging to those who cannot be present at the Worship Service.

Please join me in giving praise and huge thanks to: **Connie Jamrock, Helen Kim, JoAnne Utne, Amy French, Peggy Dorst, Genelle Foster, Dee McCurry and Adriana Warmerdam** for their continued support and generous gift of their time. I am truly grateful to them all for being so happy, helpful and delightful to work with; our very own 'Chapel Office Angels'.

Jeanne Filice continues to be my hero who makes sure my typo's never reach your eyes! Thanks for Jeanne's acute ability to spot the 'sometimes funny and sometimes not so funny' blunders before they go into print! and save only the best for the Bulletin!

We continued to create and distribute invites to our Easter service, Entertainment evening and Christmas Cantata to all 2,400+ homes in the Villages last year. This is a considerable task and requires the co-ordination and co-operation of many volunteers to facilitate the delivery in an efficient and timely manner. Once again, many of our dedicated and loyal members stepped up and volunteered to help. So, so grateful!

We also initiated, in the latter half of the year, a Volunteer group to assist with driving members who can no longer drive themselves to our Sunday service. Jim Day kindly offered to facilitate this group and we now have 9 volunteers, one per month for each month throughout 2018.

Lucinda Havart-Simkin.
Office Manager.

Membership Committee Report 2017

The Chapel's Membership Committee is being revamped due to our changing population.

Pastor Bill, Lucinda and Janet Stevenson have been working on a regular schedule of membership opportunities for the congregation. This would include announced opportunities for informational meetings on membership, meetings with prospective new members, and regular presentations of new members. The new procedure will be finalized soon so that the congregation will be able to take advantage of these opportunities.

As an outreach, the membership committee, along with the Stephen's Ministry, have been attending the New Resident Orientations. We have a table with information on our services with an opportunity to leave name and address for more information on the makeup of our congregation, Bible studies and small groups. For 2017 five people received personalized letters from Pastor with this additional information.

In 2017, twenty-five residents of The Villages signed our guest book. Each received a personalized letter from Pastor with our new brochure as well as information on our small groups and Bible studies.

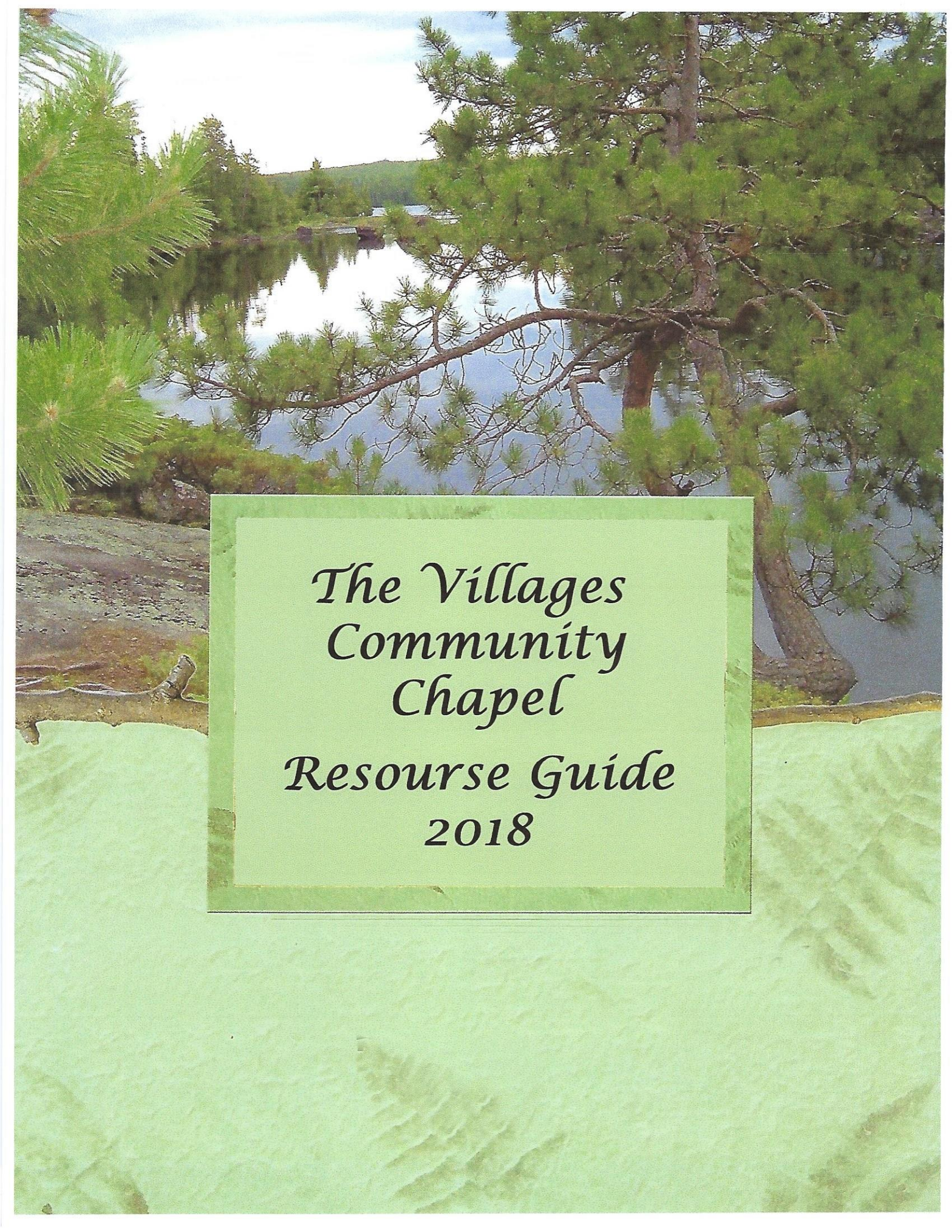
We were so happy to receive 8 new members into our congregation this year. We hope to be able to get the word out about our remarkable Villages Community Chapel to more people in 2018.

Submitted by:

Janet Stevenson.
Membership Chair.

In Memory Deceased Members

Arlene Spurgeon	January 22
Fred Oliveri	April 2
Verle Swinney	September 5
Jim Bell	September 10
John Bristow	October 22
Bill Holsinger	November 12
Dottie Pegram	November
Bob Johnson	December



*The Villages
Community
Chapel
Resource Guide
2018*

THE VILLAGES COMMUNITY CHAPEL
RESOURCE GUIDE
2018

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2018 VCC Board Members, Officers & Chair

Board Members	
2017-18	2018-19
Bill Travis	Joyce Bundesen
Dean Pearson	Caroline Hill
N. Jeanette Campa	Joan Ender
Norma Gwinn	Emil Pissari
Janet Stevensen	
Gary Hill	

Board Officers	
Title	Name
President	Bill Travis
Vice President	Dean Pearson
Secretary	Jeanette Campa
Treasurer	Emil Pissari

Committee Chairpersons	
Committee	Chairperson
Pastoral	Joyce Bundesen
Worship	Norma Gwinn
Finance	Emil Pissari
	Gary Hill
Music	Carolyn Hill
Missions	Dean Pearson
Chapel Development	Bill Travis
Visitation	Pastor Unruh

2018 Chapel Calendar

Chapel meetings and events				
Event	Location	Day	Date	Time
Worship Service	Cribari Auditorium	Sunday	Weekly	10:00am
Post-service Fellowship	"	"	"	11:00am
Communion	"	"	4th	"
Lay Board Mtg	Cribari Patio Room	Tuesday	3rd	6:00pm
Music Committee Meeting	Patio Rm	Thursday	1st of Month	9.am - 10.30am
Choir Rehearsal	Cribari Conf Rm	Thursday	Weekly	3:30pm
Choir Warmup	Sequoia Rm	Sunday	Weekly	9:00am
New Member Orientation	Forum Rm	1st Sunday	March/June/Sep	11.15pm
Search the Scriptures	Foothill Center	Monday	1st and 3rd	10.00-11.00am
Women's Bible Study	Cribari Patio Room	Wednesday	Weekly	9:30am
Open Bible Study	Montgomery Center	Thursday	2nd and 4th	2:00pm
Mens Bible Study	Redwood Room	Tuesday	1st of Month	9.00-11.00
Souper Bowl Sunday	Redwood/Sequoia	Sunday	02/11/18	11:00am
Winter General Mtg	"	"	02/25/18	10:00am
Hymn Sing	Cribari Conf Rm	"	04/08/18	6:00-8:00pm
Maundy Thursday	Cribari Auditorium	Thursday	03/29/18	7:00pm
Easter	"	Sunday	04/01/18	10:00pm
National Prayer Day	Anywhere	Thursday	05/03/18	all day
Entertainment Night	Cribari Conf Rm	Sunday	05/27/18	7:00pm
4th of July picnic	Gazebo Park	Sunday	07/01/18	11:30am
Choir Retreat	Cribari Conf Rm	Saturday	09/01/18	10:00am
Homecoming	Redwood/Sequoia	Sunday	10/14/18	11:30am
Annual General Mtg	"	"	11/19/18	10:00am
Hymn Sing	Cribari Conf Rm	"	11/18/18	6:00-8:00pm
Joint Board Mtg	"	Tuesday	12/05/18	6:00pm
Christmas Dinner	Clubhouse	Sunday	12/16/18	5:00pm
Christmas Cantata	Cribari Auditorium	Sunday	12/16/18	10:00am

Christian Holidays		
Name	Day	Date
1st day of Lent	Sunday	2/14/18
Palm Sunday	Sunday	3/25/18
Easter	Sunday	4/1/18
Pentecost	Sunday	5/20/18
Laity Sunday	Sunday	10/21/18
1st day of Advent	Sunday	12/2/18
Christmas	Tuesday	12/25/18

National Holidays		
Name	Day	Date
President's Day	Monday	2/19/18
Mother's Day	Sunday	5/13/18
Memorial Day	Monday	5/28/18
Father's Day	Sunday	6/17/18
Independence Day	Wednesday	7/4/18
Labor Day	Monday	9/3/18
Veteran's Day	Sunday	11/11/18
Thanksgiving Day	Thursday	11/22/18

Villages Community Chapel: 2018 Budget

Income	
Chapel Outreach/Missions	\$ 4,800
Designated Recipient	\$ 1,000
Flower Contributions	\$ 4,500
Interest	\$ 50
Memorial Gifts	\$ -
Miscellaneous Receipts	\$ 250
Offerings	\$ 185,823
Total Income	\$ 196,423
Expenses	
Altar	
Candles	\$ 40
Communion Supplies	\$ 50
Flowers	\$ 4,500
Miscellaneous	\$ 50
Total Altar	\$ 4,640
Missions	
Missions	\$ 34,000
Chapel Outreach	\$ 4,800
Total Missions	\$ 38,800
Music	
Choir Retreat and Maundy Thurs	\$ 125
Guest Performer	\$ 200
Miscellaneous	\$ 300
Supplies inc Christmas Cantata	\$ 350
Total Music	\$ 975
Office Administration	
Bank Service Charges	\$ 150
Capital Equipment	\$ 500
Equipment Rental & Maintenance	\$ 2,500
Media Service fee	\$ 2,000
Miscellaneous	\$ 100
Multi-Peril Insurance	\$ 1,600
Paychex Fees	\$ 2,300
Postage and Shipping	\$ 500
Printing and Publications	\$ 100
Rent	\$ 3,500
Supplies	\$ 2,500
Utilities	\$ 2,000
Worker's Compensation Insurance	\$ 1,200
Total Office Administration	\$ 18,950
Pastor Relations	
Devotional Materials	\$ 950
Education	\$ 500
Guest Meals	\$ 500

2018 CHAPEL ORGANIZATION CHART

